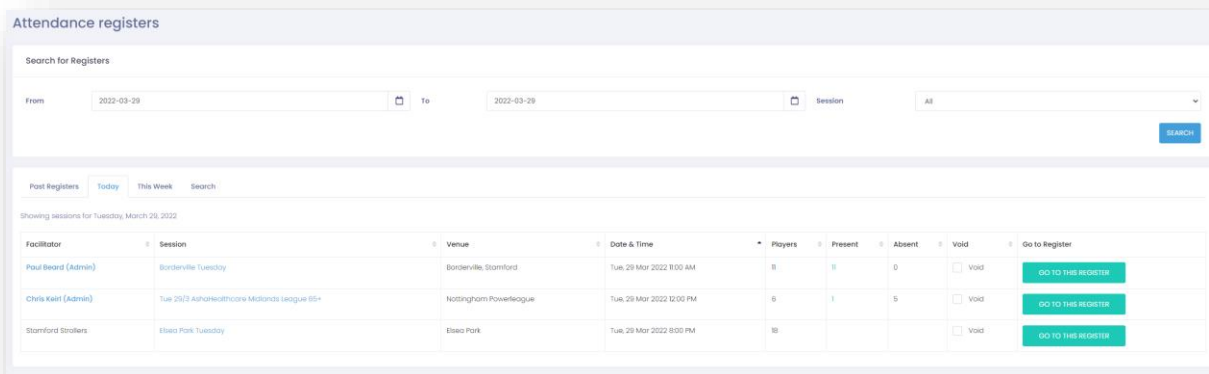


Coacha updating when a player has signed up and paid for the wrong Session

Occasionally players will sign up for the wrong session, especially when there are two on the same day.

It is easy to sort this.

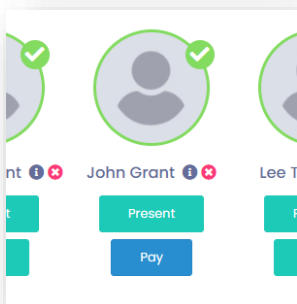
- Go to the Attendance Register for the session they actually played in
- If they have not already been added – add them to that session manually



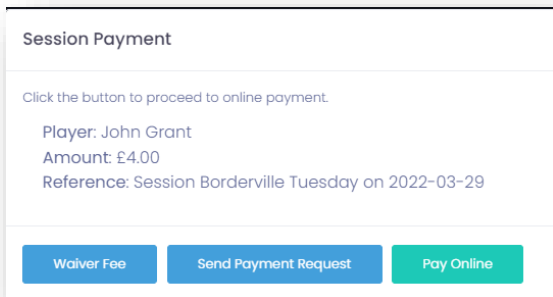
The screenshot shows the 'Attendance registers' page. At the top, there is a search bar for registers with filters for 'From' (2022-03-29), 'to' (2022-03-29), and 'Session' (All). Below the search bar, there are tabs for 'Post Registers', 'Today', 'This Week', and 'Search'. The main content area shows 'Showing sessions for Tuesday, March 29, 2022' and a table with the following columns: Facilitator, Session, Venue, Date & Time, Players, Present, Absent, Void, and Go to Register. The table contains three rows of session data.

Facilitator	Session	Venue	Date & Time	Players	Present	Absent	Void	Go to Register
Paul Beard (Admin)	Bordenville Tuesday	Bordenville, Stamford	Tue, 29 Mar 2022 8:00 AM	8	8	0	<input type="checkbox"/>	GO TO THIS REGISTER
Chris Kairi (Admin)	Tue 20/22 Aphonhealthcare Midlands League 85+	Nottingham Powerleague	Tue, 29 Mar 2022 12:00 PM	8	1	5	<input type="checkbox"/>	GO TO THIS REGISTER
Stamford Strikers	Ellea Park Tuesday	Ellea Park	Tue, 29 Mar 2022 8:00 PM	18			<input type="checkbox"/>	GO TO THIS REGISTER

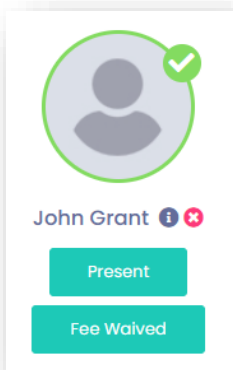
- Click on the 'Pay' button



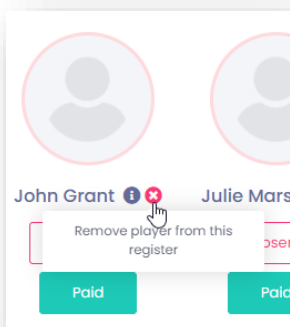
- Waiver Fee (as they have already paid their sub in the wrongly selected session)



- Mark them Present if the session has been played and they attended (may already been done)



- Got to the session they booked on and paid for accidentally
- Click on the red 'x' to delete the player from that session



Note:

From a Treasurer/Financial perspective it doesn't matter that the £4 paid is on the opposite session providing one set of subs have been paid.

However, from an attendance view point, we need to show the player as present in the correct session, especially in during pandemic times.